

**A RESOLUTION  
BY TRANSPORTATION COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND LEASE COVERING APPROXIMATELY 235 SQUARE FEET OF SPACE AT HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT WITH INITIAL CONTRACT SERVICES, INC.; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") owns and operates the Hartsfield-Jackson Atlanta International Airport ("Airport"); and

**WHEREAS**, Initial Contract Services, Inc. ("ICS") desires to lease approximately 235 square feet of space on the Boarding Level of Concourse T at the Airport ("Premises"); and

**WHEREAS**, the City and ICS desire to execute a Hartsfield-Jackson Atlanta International Airport Agreement and Lease ("HJAIA Agreement") covering said Premises; and

**WHEREAS**, the Aviation General Manager believes that it is in the best interest of the Airport and the City to enter into an HJAIA Agreement with ICS as hereinafter set forth, and recommends the execution of such HJAIA Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA**, that the Mayor is authorized to execute on behalf of the City of Atlanta an HJAIA Agreement with ICS as hereinabove described which shall contain the following terms, conditions, and provisions:

- 1) A term commencing on the date of execution of the Lease and ending on September 20, 2010, which is the date that the various existing Central Passenger Terminal Agreements and Leases are set to expire; and
- 2) Rental rates in accordance with the appropriate schedule of rates and charges as published from time to time by Department of Aviation's Finance Department; and
- 3) A provision allowing for the termination of the Lease at the convenience of either party upon thirty (30) days prior written notice to the other; and
- 4) Such other terms and conditions as may be required by City ordinances or state or federal law or which are otherwise deemed appropriate by the Aviation General Manager.

**BE IT FURTHER RESOLVED** that the City Attorney is directed to prepare said Agreement for execution by the Mayor.

**BE IT FINALLY RESOLVED** that said Amendments shall not become binding upon the City, and the City shall incur no obligation or liability thereunder until same has been signed by the Mayor and delivered to Initial Contract Services, Inc.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:**

**Caption:**

**Council Meeting Date:**

**Requesting Dept.:**

**FAC Confirmed by:**

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

The purpose of this legislation is to authorize the execution of a Lease Agreement with Initial Contract Services, Inc. (ICS).

**2. Please provide background information regarding this legislation.**

ICS has been providing janitorial services for a number of companies at the Hartsfield-Jackson Atlanta International Airport ("ATL") for several years. The Department of Aviation's Landside Operations business unit recently awarded ICS the contract for the provision of customer service agents in the terminal. ICS has indicated that in order to deliver the highest quality service to the passengers, they need an office in the terminal for their customer service manager. The DOA has identified an area of approximately 235 square feet which could serve the needs of ICS.

**3. If Applicable/Known:**

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):**

(b) **Source Selection:**

(c) **Bids/Proposals Due:**

(d) **Invitations Issued:**

(e) **Number of Bids:**

- (f) Proposals Received:
- (g) Bidders/Proponents:
- (h) Term of Contract: through 9/20/2010

**4. Fund Account Center (*Ex. Name and number*):**

Fund: \_\_\_\_\_ Account: \_\_\_\_\_ Center: \_\_\_\_\_

**5. Source of Funds: *Example: Local Assistance Grant***

**6. Fiscal Impact: None**

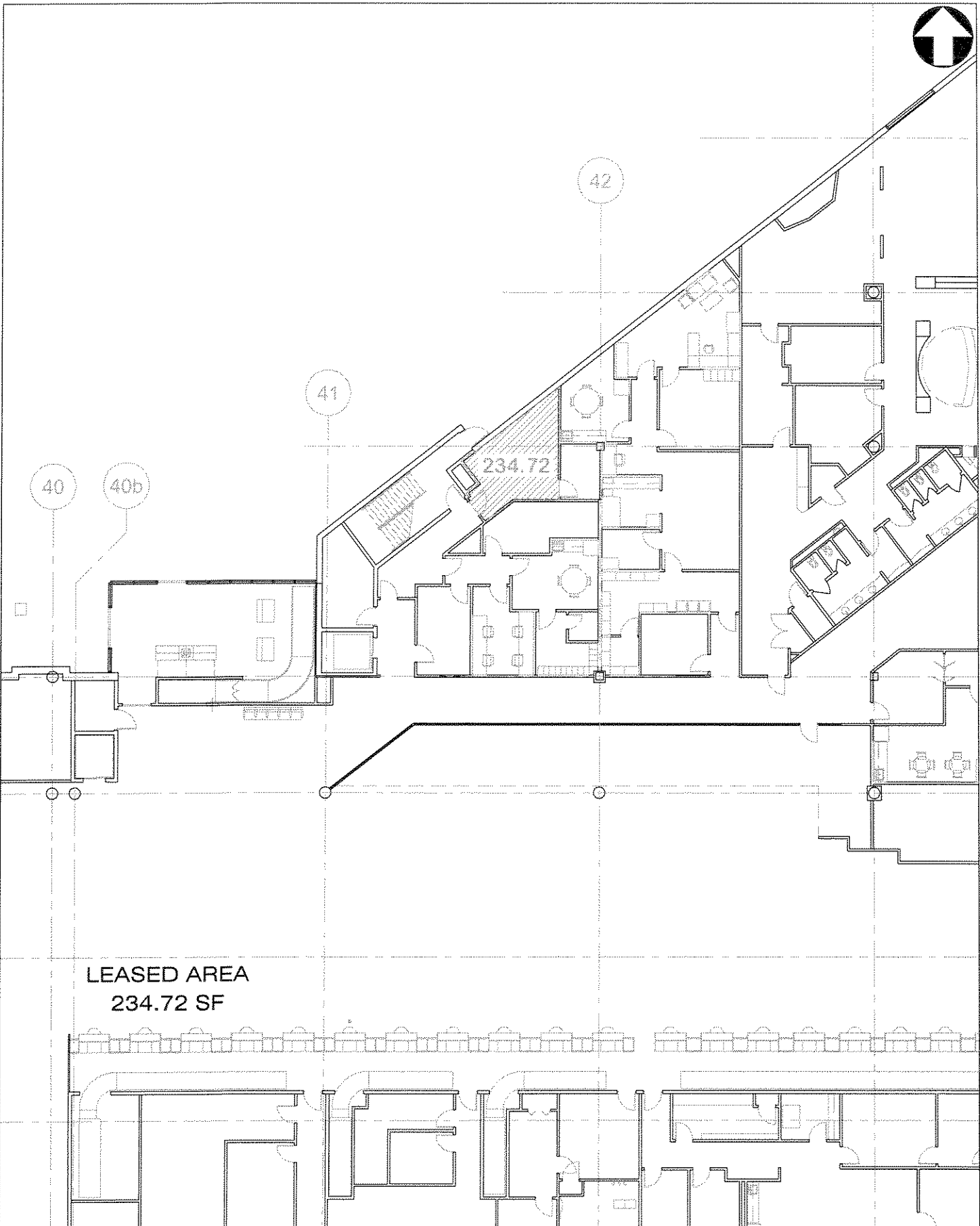
***Example: This legislation will result in a reduction in the amount of \_\_\_\_\_ to Fund Account Center Number \_\_\_\_\_.***

**7. Method of Cost Recovery: Rental fees**

***Examples:***

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.***
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.***

**This Legislative Request Form Was Prepared By: Audwyn Francis**



LEASED AREA  
234.72 SF



Hartsfield-Jackson  
Atlanta International Airport

TITLE: **INITIAL CONTRACT SERVICES, INC.**  
H-JAIA LEASE AGREEMENT  
LOCATION: **TERMINAL NORTH - TICKETING LEVEL**

NAME: **EXHIBIT 'A'**

DATE: **07/16/09**  
SHEET:  
**1 of 1**

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Anita Williams

Contact Number: 404-530-6600

Originating Department: Aviation

Committee(s) of Purview: Transportation

Chief of Staff Deadline: 8/18/09

Anticipated Committee Meeting Date(s): 9/02/09

Anticipated Full Council Date: 9/08/09

Commissioner Signature: 

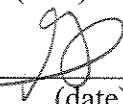
**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND LEASE COVERING APPROXIMATELY 235 SQUARE FEET OF SPACE AT HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT WITH INITIAL CONTRACT SERVICES, INC.; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any)

Mayor's Staff Only

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: 8/18/09 Reviewed by:   
(date) (date)

Submitted to Council: \_\_\_\_\_  
(date)